

## Minutes of Berryfields Parish Council Meeting

held at Roman park, Sir Henry Lee Crescent, Aylesbury, HP19 0YT

on Wednesday 19<sup>th</sup> April 2023.

**Present:** Councillors Laurilee Green (Chairman), Arun Sekhar (Vice Chairman), Gareth Lane, Paul Redshaw, Lucy Harmes, Louise Rees, John Yandrapati, Anthea Cass (Clerk), Hannah Cass (minute taker).

**1. Apologies for absence.**

Cllr Gundapudi.

**2. Declarations of interest in items on the agenda.**

None.

**3. Open forum (under adjournment):**

A member of the public attended the meeting and raised the issue of the diversion path on Howgate Street now being used as parking for cars and lorries. He said that no one is building on the road yet so there is no need for it to be closed – he doesn't understand why they can't open it and close it when they start work.

Cllr Ashley Waite was also present at the meeting and responded to this issue. He said he has written to them, and the MP has written to them, and they always get the same stock answer back saying that this was always the plan. As it is effectively deemed as private land, he is struggling to know what else he can do to convince them to open it. He said that a re-education platform needs to be introduced, using Facebook and posters etc, because most people will listen if they are advised of parking matters and road safety. He said the chances of getting funding for yellow lines is very low without any sign of trying to educate first. Cllr Redshaw suggested writing a letter to residents to explain the diversion route and ask them not to park on it. The Clerk said she will talk to the consortium again and see what can be done.

Another member of the public attended to ask why there was no police report. The Clerk replied that the police do not give a report. They went on to ask if the council can speak to the police and ask them to at least let them know if there is nothing to report. Cllr Waite said he will follow this up on his end too.

Cllr Waite discussed several points. He said that the potholes on Berryfields Lane have been looked at. He said that fly tipping is still a problem, and he has a specialist team looking at that. He discussed the homeless man and said that the injunction is still going ahead to try and remove him.

He also discussed his new project 'I'd Like to Borrow'. He is putting together a series of campaigns to promote this, and the Clerk agreed for Roman Park Hall to be a collection point. He also said that he wants to do something with tech recycling, due to the data poverty because of the cost of living. Cllr Green said that a poster can be put in Our Berryfields too.

#### 4. Planning

23/00831/APP | Householder application for part single part two storey rear extension, new openings and front porch | 3 Melba Street Aylesbury Buckinghamshire HP18 ORE Full details:  
23/00831/APP | Householder application for part single part two storey rear extension, new openings and front porch | 3 Melba Street Aylesbury Buckinghamshire HP18 ORE  
(aylesburyvaledc.gov.uk)

**Proposed by:** Cllr Redshaw.

**Seconded by:** Cllr Yandrapati.

**Proposed to remain neutral.**

23/00848/VRC | Variation of Condition 3 (Approved drawings) attached to planning permission 21/02648/APP (Loft conversion, rear dormer window and insertion of front rooflights. Single storey rear extension) | 33 Paradise Orchard Aylesbury Buckinghamshire HP18 OEX

Full details : 23/00848/VRC | Variation of Condition 3 (Approved drawings) attached to planning permission 21/02648/APP (Loft conversion, rear dormer window and insertion of front rooflights. Single storey rear extension) | 33 Paradise Orchard Aylesbury Buckinghamshire HP18 OEX (aylesburyvaledc.gov.uk)

**Proposed by:** Cllr Lane.

**Seconded by:** Cllr Redshaw.

**Proposed to remain neutral.**

23/00895/APP | Householder application for air source heat pump | 35 Redcurrant Avenue Aylesbury Buckinghamshire HP18 OZH Full details : 23/00895/APP | Householder application for air source heat pump | 35 Redcurrant Avenue Aylesbury Buckinghamshire HP18 OZH  
(aylesburyvaledc.gov.uk)

**Proposed by:** Cllr Redshaw.

**Seconded by:** Cllr Harmes.

**Proposed to remain neutral.**

23/01084/APP | Householder application for two storey side infill extension and single storey rear extension | 2 Billingsfield Cottages Bicester Road Quarrendon Buckinghamshire HP18 OPS Full details :  
<https://publicaccess.aylesburyvaledc.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=RSJ7OYCLLP00&prevPage=inTray>

**Proposed by:** Cllr Redshaw.

**Seconded by:** Cllr Lane.

**Proposed to remain neutral.**

23/01123/APP | Householder application for loft conversion with front roof light windows and two rear dormers | 10 Alma Street Aylesbury Buckinghamshire HP18 0FU Full details: <https://publicaccess.aylesburyvaledc.gov.uk/onlineapplications/applicationDetails.do?activeTab>

**Proposed by:** Cllr Yandrapati.

**Seconded by:** Cllr Harmes.

**Proposed to remain neutral.**

## 5. Minutes

To agree the Minutes of the Parish Council meeting held on 15th March 2023.

**Proposed by:** Cllr Lane.

**Seconded by:** Cllr Redshaw.

**Proposed to remain neutral.**

## 6. Land & Facilities

### Roman Park & Village Hall

#### Allotments Update.

The Clerk said that the invoices have been sent out for next year, most people have paid, and about 8 people have handed their plots back. She said they are currently in the process of reletting, but some are in a very bad condition so David Lucas is going round next week to see what can be removed.

Cllr Lane suggested asking for a deposit to make people more likely to leave them in good condition. He asked for the deposits to be put on the agenda for the next meeting. Cllr Green asked the Clerk to work out how much it will cost to clear them, and then the Cllrs can discuss what they think is fair to ask for a deposit. The Clerk pointed out that a few of the plot holders already struggle to pay for the plot, and so asking for a deposit may not be the best option.

One of the members of public who attended the meeting asked if they are all being used properly, and the Clerk said that there will be a big push this year to ensure people are cultivating and keeping good care of their plot. She said that a WhatsApp group has been created for the plot holders, with one person collating queries to let the Clerk know, and to relay to them that plots must be well kept. She said that this year if people are not using their plots well then plots will be taken away.

#### Park inspections and repairs update

The Clerk said they are still waiting on the Zip-Wire. Cllr Lane said he spoke to some children who said that the trampolines are full of water for most of the year. The Clerk said they are taking over the parks so they will check everything and will not be taking anything until they are happy with it all. She also said that the consortium agreed to fix the path on Berryfields Green free of charge.

Cllr Redshaw asked if there were any updates on the building next door. The Clerk asked she has got 3 quotes for the doors and windows, all around £10k. She said that it may be best to only get the doors replaced at the moment as the building may not last many more years. Cllr Green said it may be best not to throw lots of money at a building that may not be there in a few years. Cllr Lane asked about the mould, and the Clerk replied that next door have said it has said it has now gone and are not worried about it. The Clerk has spoken to the architect, and he said the only option is to build alongside the building where the grass area is. Cllr Yandrapati asked whether the kiosk or small hall could be repurposed to house them, and the Clerk said they are both too small.

**RESOLVED: Fix the doors now and leave the windows.**

**Proposed by:** Cllr Harmes.

**Seconded by:** Cllr Rees.

## 7. Finance

**7.1** To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

<b>BERRYFIELDS PARISH COUNCIL Payment run 19th APRIL 2023</b>				
<b>Payee</b>	<b>Detail</b>	<b>Net</b>	<b>VAT</b>	<b>Total £</b>
Staff salaries & expenses	Net salaries and expenses	£ 5,047.55		£ 5,047.55
Nolan Support	Litter picks/ waste bag clearance invoice 0419	£ 256.16	£ 51.24	£ 307.40
Agnieszka Alhors consulting	Park Inspections inv PC001853	£ 195.00		£ 195.00
Baughan Pest Control	Bi monthly servicing invoice 5722	£ 80.00	£ 16.00	£ 96.00
Pickerings	Container hire inv no 1081912	£ 184.00	£ 36.80	£ 220.80
Pickerings	Container hire inv no 1081911	£ 110.40	£ 22.08	£ 132.48
Buckinghamshire Council	Planning Application fee for MUGA	£ 231.00	£ 32.20	£ 263.20
RTM	Clearance work around staging including strim topsoil and seed Inv 4003	£ 1,540.00	£ 308.00	£ 1,848.00
RTM	Grass Cuts to parks and allotments Inv 3980	£ 1,964.29	£ 392.86	£ 2,357.15
Community Impacy Bucks	Community Impact Bucks Subscription - community buildings membership Inv 5808	£ 54.17	£ 10.83	£ 65.00
Shard Tec	Office 365 Invoice 3439	£ 70.20	£ 14.04	£ 84.24
		£ 9,732.77	£ 884.05	£ 10,616.82
<b>Receipts</b>	Precept - half year payment	-£ 100,000.00		-£ 100,000.00
	Allotment Rent	-£ 1,110.00		-£ 1,110.00
	Bucks Grant for Bookstore outstanding from 2021	-£ 424.00		-£ 424.00
	Big Top Nursery Rent	-£ 6,250.00	£ 1,250.00	-£ 7,500.00
		-£ 107,784.00	£ 1,250.00	-£ 109,034.00
<b>Budgeted Payments made</b>				
PWLB	Repayment loan repayment principle and half yearly payment	£ 2,289.64	£ 1,244.64	£ 3,534.28
Bucks Ass of Local Councils	BMALK Annual subscription			£ 1,153.22
Running Imp	Commemorative coins/key rings/ bunting for Coronation	£ 318.50	£ 63.71	£ 382.21
Running Imp	Commemorative coins/key rings/ bunting for Coronation	£ 88.99	£ 17.80	£ 106.79
		£ 2,697.13	£ 1,326.15	£ 5,176.50

**Proposed by:** Cllr Redshaw.

**Seconded by:** Cllr Yandrapati.

**7.2** To agree the accounts to end March as circulated.

**Proposed by:** Cllr Redshaw.

**Seconded by:** Cllr Harmes.

**7.3** To approve the Governance and Accounting Statements for Berryfields Parish Council for the financial year ended 31st March 2022.

**7.4** To agree the dates for the Exercise of Public Rights to view the Council's accounts.

The clerk advised that these would need to be put back to the May meeting as due to the complexity of transferring from Xcel to Xero the accountant is still working on it. She is chasing to ensure deadlines are met.

**7.5** To agree the Asset Register. To agree Insurance Renewal.

**Proposed by:** Cllr Redshaw.

**Seconded by:** Cllr Yandrapati.

## **8. Events**

Update on Coronation community event 6th May 2023.

Cllr Lane asked if the tug of war could be moved to earlier in the day as people will likely be going home around that time for dinner. The Clerk replied that they are trying to spread out the activities to keep people staying until the evening – the idea is that it is a picnic so people will stay for their dinner rather than going home. Cllr Green said we should stick to the time for now to keep the activities spread out, and that on the day they could be flexible.

Cllr Lane also asked if the Church on Berryfields could run a craft table. Cllr Green said she has no issue with that.

Cllr Redshaw asked about the UKATC performance, and whether it would be the English National Anthem. The Clerk replied that it would be.

Cllr Lane asked whether there would be a leaflet going out with timings for the day. The Clerk said that this will go out within the next few days on Facebook.

The Clerk said that the PA system is being sorted out on Friday. She also said that there is not yet an MC for the day, and asked if any councillors would be happy to do it. Cllr Redshaw and Cllr Lane suggested splitting it across the councillors. The Clerk also said that there needs to be someone on the information desk all day.

Cllr Rees asked how much fencing will be needed, and the Clerk said she will let them know by Friday. She said that RTM have evened out the ground in front of the staging, and a crowd barrier will be put around the stage. Cllr Rees said Phil can come and look at the area and work out how much fencing will be needed. The Clerk said John is bringing lighting and a canopy to put over the stage.

Cllr Lane asked if he could come early in the morning to set up before the Coronation, to which the Clerk replied that people can come and set up early, go home to watch the Coronation, and then come back in time for the party.

Cllr Yandrapati gave his apologies that he will not be able to attend the event.

#### **9. Co-option**

Cllr Yandrapati asked who has applied for the councillor positions. The Clerk replied that one applicant is Cllr Lane's neighbour, and one is Nigel Pike who is well known to the council.

Cllr Green said that once the date has passed, they will renew and decide at the meeting.

#### **10. Berryfields News & Communication**

Cllr Green said there is not much to report as the group have not met since the last meeting. She said that a few people have come forward expressing their interest.

#### **11. Highways & Transport**

MVAS & Sentinel. Road safety campaign for schools in Berryfields.

The Clerk announced that the solar panel has gone up on the MVAS, that the battery isn't charged at the moment, but they are trying to see if the solar panel will charge the battery.

Cllr Green said that a road safety campaign will be launched, and they are working with Cllr Waite on it, but there is not much to update on at the moment.

#### **12. Meetings & matters of report.**

Cllr Redshaw attended Green Ridge school to take part in the Easter bonnet judging.

#### **13. Date of next Parish Council Meeting**

Annual Parish Meeting 7.pm - Wednesday 17th May 2023.

This meeting will be followed by the Annual Parish Council Meeting.

Cllr Redshaw suggested that the monthly meeting should be before the annual meeting, so the public know what time to come. He suggested starting at 7pm to be able to fit everything in.